

Westfield Township Board of Trustees

Regular Meeting
March 2, 2015

Likley calls the meeting to order at 7:00 PM. Roll call: Schmidt- aye, Likley- aye, Thombs- aye.

Opening of Bids

Stone bid- Willowvalle Farms-The Fiscal Officer reads the bid. There is only 1 bid submitted.

Likley makes a motion to accept the Willowvalle Farms stone bid as submitted for the 2015 year; seconded by Schmidt. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

Mowing Bid- Circle Lawn Care-The Fiscal Officer reads the bid. There is only 1 bid submitted. It is from the same company as the previous year.

Discussion: Total amount paid for last year was \$5,535.00 (\$285.00 over initial quote). Thombs looked into how much equipment would cost if the Township would purchase and have Lee Evans mow. Mower- \$7,875.00, Trimmer- \$265.00, Blower- \$400.00, Trailer- \$2,000.00 (this price includes a 30% discount from Keefers). Total amount would be \$10,540.00

Likley makes a motion to approve the Circle Lawn Care mowing bid for the cemetery and the hall for 2015 as submitted; seconded by Schmidt. Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.

Comments from the floor- none

Fiscal Officer's Report

- Payments in the amount of \$15,653.86
*Discussion: Highland Clarke- Carbonless Deposit Books
Hanley Print and Promotions- township checks*

Likley makes a motion to pay the bills in the amount of \$15,653.86 as submitted; seconded by Schmidt. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

- Cash Summary by Fund- \$539,603.57
- Fiscal Officer asked if she could have a petty cash jar in the amount of \$25.00 for records' requests.

Likley makes a motion to establish a petty cash fund in the amount of \$25.00; seconded by Thombs. Roll call: Schmidt- aye, Likley- aye. Thombs-aye. The motion passes.

- **Correspondence- Medina County Recycling Center-** Bag rate decrease from \$1.75 to \$1.25.
- **Update on bins-** Medina County Recycling Center will accept written public comments to the Commission until April 9, 2015 for their meeting at Buffalo Creek Retreat at Hubbard Valley. There are copies of the MC Recycling plans online.

Westfield Township Board of Trustees

- Township Association meeting on March 19, 2015 at 7:00 PM in Guilford.
- Notification received from ODOT regarding a road closing/ bridge on Seville Road in Westfield Township. Evans will find out which bridge in the township will be closed.

Meeting Minutes to be approved

Likley makes a motion to accept the Public Hearing Meeting Minutes on February 16, 2015 as submitted; seconded by Thombs. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

Likley makes a motion to accept the February 16, 2015 Trustee Meeting Minutes as corrected; seconded by Schmidt. Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.

Roads Report

- ✓ Plowing of snow was discussed and Evans will be getting additional salt from Cargill that will be mixed with #9's to make it last longer and work better. About 250 tons of salt is in the bin.
- ✓ Road Supervisor Job Description- Thombs will have ready for next meeting.

Cemetery and Park

Park Mowing Bid- Westfield Circle- \$83.64 per mowing; fertilizer- \$1,398.00 per year; weed control- \$11.22 per application; spring and fall clean-up- \$250.00 total and any additional clean-up- \$. 45.00; spring clean-up for 20 hours- \$700.00; snow removal for 20 times- 1,025.00; Total- \$5,778.00 and Westfield Township pays for 50% of cost (\$2889.00). Appropriated amount is \$3500.00.

Thombs makes a motion to accept the bid package with Westfield Center for \$5,778.00 and 50% of that cost will be paid by Westfield Township for the maintenance of the circle; seconded by Schmidt. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

Discussion- Schmidt will pursue the sign that says Westfield Village at this area. Schmidt also asked about the maintenance of the gazebo. Westfield Township pays for this in its entirety. The only split with the Village is the grounds' maintenance.

Zoning Report

- Updates of Zoning Map and Natural Hazards Zoning Text Amendment – waiting for final approved version to distribute. (Porter will amend the Recorders Office copy.)
- Zoning Certificates issued during 2014 provided to Medina county Auditor's office as they requested.
- Zoning Resolution filed with the Medina county Recorder's Offices as County Recorder requested.
- Kratzer Lawsuit Update 14 CA0069-M
 - Feb 2, 2015: Medina County Prosecutors Office filed an answer brief (to the Kratzer's Merit Brief) on the behalf of the Township's Cross Appeal action.

Westfield Township Board of Trustees

- Awaiting 9th District Court of Appeal schedule for an oral arguments to be heard
- Porter will advertise the BZA meeting
- General training session is scheduled with Medina County Prosecutors Office for March 23, 2015 at 7PM at the town hall. All trustees and employees are invited.
- BZA will hold a meeting prior to the training session at 6:45 PM to approve meeting minutes.
- Zoning Commission amended and approved the Board's By Laws.
- ZC will continue to discuss and update the Highway Commercial District as recommended by the Comprehensive Development Policy Plan. Chairman Joe Doty and ZI Sims met with Planning Services to review the proposed amendments for general feedback.
- CPR/AED training will be communicated to both zoning boards by Porter.
- Text and Map Signature Sheet was signed by the Trustees.

Old Business

Hall Rental-on hold

Early Warning Siren Bids have been advertised. Likley sent Mr. Johnston the bid package and it has been sent to their board members for review.

Solar Panel- Thombs is waiting to hear back from the people who are offering the rental to own package.

Office Equipment/ Tech. Support- Porter is waiting to hear back from Tom Wagner.

Thombs compared salt use with other townships and the use is comparable.

New Business

- CPR/ AED Training- dates will be announced
- Personnel, Harassment, Drug and Driving Policy- Township Policy Presentation will be announced at a later date.

Announcements

Trustee Reg. Meeting- March 16, 2015 @ 7:00 PM

BZA Reg. Meeting- March 23, 2015 @ 6:45 PM

Joint Zoning Training- March 23, 2015 @ 7:00 PM

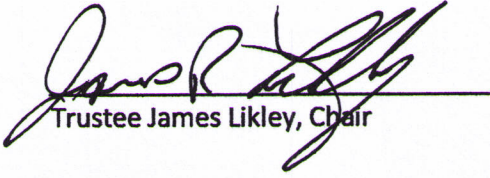
ZC Reg. Meeting- March 25, 2015 @ 7:00 PM

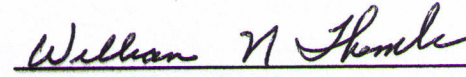
Likley makes a motion to adjourn at 8:00 PM; seconded by Schmidt. Roll call: Schmidt- aye, Likley- aye, Thombs- aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Westfield Township Board of Trustees


Trustee James Likley, Chair


Trustee William Thombs


Trustee Michael Schmidt